

SCRUTINY BOARD
(STRATEGY RESOURCES)

2017/18 WORK SCHEDULE

Title	Type of Item	Notes	Oct-17	Nov-17
Business Rates	Policy Review	Confirmed at the meeting in July 2017. Initial report from Chief Finance Officer in September. Other activities could include discussion with the Valuation Office and attendance at a tribunal hearing.		Attendance of representatives from the Valuation Office Agency (VOA)
Inquiry area 2 (TBC)	Inquiry	Scope to be determined		
Financial Health Monitoring	Performance review	Monitoring arrangements continue for 2017/18	Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18
Emergency Planning & Preparedness	Performance review	Further reports/ follow-up actions to be determined.		Draft statement

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Title	Type of Item	Notes	Oct-17	Nov-17
Fees and charges	Policy Review	Agreed by Executive Board (Feb 2017). Report from Chief Finance officer to consider implementation / impact of previously agreed policy. Consideration of potential scope for other areas.		Report from Chief Finance Officer (TBC)
Budget proposals	Policy Development			
Best Council Plan progress	Performance monitoring	Frequency of BCP progress updates to be determined.		
Service area performance (1)	Performance monitoring	Service area performance reports: Human Resources. Other service areas TBC	Service area performance reports	
Service area performance (2)	Performance monitoring	Service area performance reports: grouping of service areas TBC		Service area performance reports
Service area performance (3)	Performance monitoring	Service area performance reports: grouping of service areas TBC		
Commissioning	Performance monitoring	6-monthly report as recommendation 2 of the Commissioning	Commissioning: Formal response and 6-monthly report (Rec. 2)	

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Title	Type of Item	Notes	Oct-17	Nov-17
Commissioning: recommendation tracking	Performance monitoring	Recommendation tracking: Commissioning report		
Briefings	Briefings	To be identified as and when required		

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2017/18 WORK SCHEDULE

Title	Type of Item	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18
Business Rates	Policy Review	Valuation Tribunal Hearing (12 December 2017)	TBC		Scrutiny Board statement / report (TBC)	
Inquiry area 2 (TBC)	Inquiry					
Financial Health Monitoring	Performance review	Financial Health Monitoring 2017/18		Financial Health Monitoring 2017/18	Financial Health Monitoring 2017/18	
Emergency Planning & Preparedness	Performance review					

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Title	Type of Item	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18
Fees and charges	Policy Review	Proposals to be included as part of initial 2018/19 budget proposals				
Budget proposals	Policy Development	Initial 2018/19 budget proposals	2018/19 Budget recommendations			
Best Council Plan progress	Performance monitoring	Best Council Plan: Refresh				
Service area performance (1)	Performance monitoring		Service area performance reports			
Service area performance (2)	Performance monitoring			Service area performance reports		
Service area performance (3)	Performance monitoring	Service area performance reports			Service area performance reports	
Commissioning	Performance monitoring				6-monthly report (Rec. 2)	

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APPENDIX 1

2017/18 WORK SCHEDULE

Title	Type of Item	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18
Commissioning: recommendation tracking	Performance monitoring	Commissioning: Progress report			Commissioning: Progress report	
Briefings	Briefings					